

**CITY OF RED BUD, ILLINOIS  
CITY COUNCIL  
MEETING MINUTES  
MONDAY, JUNE 2, 2025  
Red Bud City Hall  
City Council Chambers**

**The City Council of Red Bud, Randolph County, Illinois met on Monday, June 2, 2025, at 6:00 P.M. at the Red Bud City Hall, Council Chambers.**

**Members Present:** Mayor Susan Harbaugh, Bryce Parsons, Curt Guebert, Patrick Mueller, Bill Hanebutt, Jeremy DeMond, Rodney Nevois, Kyle Donjon, Alan Piel

**Members Absent:** None

**Others Present:** City Attorney Rebecca Cooper, City Superintendent Josh Eckart, Code Admin./City Engineer Jeff Mueller, Police Chief John Brittingham, Administrative Officer Jill Landgraf, City Clerk Joanne Cowell

I. Pledge of Allegiance

II. Call to Order at 6:00 P.M. by Mayor Harbaugh

III. Roll Call by City Clerk Joanne Cowell

IV. Approval of Financial Statements

**Motion made by Council Member Hanebutt, seconded by Council Member Nevois to approve the Financial Statements as presented and file for audit. The vote was as follows: Parsons, aye; Guebert, aye; Mueller, aye; Hanebutt, aye; DeMond, aye, Nevois, aye; Donjon, aye; Piel, aye. Motion carried.**

V. Approval of Estimated and Listed Bills

**Motion made by Council Member Mueller, seconded by Council Member Parsons to approve the estimated and listed bills. The vote was as follows: Guebert, aye; Mueller, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Parsons, aye. Motion carried.**

VI. Consideration of any Additional Bills  
There were none.

VII. Correspondence, Public, and Guest Comments

A. Presentation of the IMUA Scholarship Award to Samuel Roscow

Superintendent Eckart and IMUA Representative Ellen Woehrmann presented Samuel Roscow with the IMUA Scholarship Certificate and Award in the amount of \$2,500. Ms. Woehrmann said that Samuel's essay was exceptional, and his application really stood out. Eckart noted that this is the third time that the scholarship has been awarded to a Red Bud High School senior.

VIII. Consent Agenda—Items Originated at Committee Level

Please note: Items with \*\* were removed from the consent agenda.

Consent Agenda – Items Originated at Committee Level as Indicated in ( )

- A. Public Hearing and City Council Meeting Minutes from May 5, 2025  
*Approval of minutes from May 5, 2025, public hearing, and council meeting*

**Motion made by Council Member Piel, seconded by Council Member Donjon to approve under the omnibus designation, the consent agenda items A through N. The vote was as follows: Mueller, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- B. Approval of Finance Guidelines as Presented (Finance)  
*Authorization of approval of Finance Guidelines, as presented, to allow the department heads an optimum amount of autonomy in running his/her department*

**Motion made by Council Member Piel, seconded by Council Member Donjon to approve under the omnibus designation, the consent agenda items A through N. The vote was as follows: Mueller, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- C. Approval to Extend MRTD Go Local Program Contract for July 1, 2025 – June 30, 2026 (Finance)  
*Authorization of approval to extend the contract with MRTD Go Local Program for July 1, 2025 – June 30, 2026, at \$1 per capita rate, based on the 2020 census*

**Motion made by Council Member Piel, seconded by Council Member Donjon to approve under the omnibus designation, the consent agenda items A through N. The vote was as follows: Mueller, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- D. Approval of Illinois Economic Development Summit Training Request, June 11-12, 2025, for Admin. Officer Jill Landgraf, NTE \$280 (Personnel)  
*Authorization of approval of the request from Jill Landgraf to attend training entitled "Illinois Economic Development Summit" on June 11-12, 2025, in Peoria, IL, NTE \$280*

**Motion made by Council Member Piel, seconded by Council Member Donjon to approve under the omnibus designation, the consent agenda items A through N. The vote was as follows: Mueller, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- E. Approval of Randolph County Humane Society Request to Collect at Four-Way Stop on October 17, 2025, 2PM-6PM and October 18, 2025, 8AM-12PM (Cultural)  
*Authorization of approval of the request from Randolph County Humane Society to collect at the four-way stop on October 17, 2025, 2PM-6PM and October 18, 2025, 8AM-12PM*

**Motion made by Council Member Piel, seconded by Council Member Donjon to approve under the omnibus designation, the consent agenda items A through N. The vote was as follows: Mueller, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- F. Approval to Advertise at the \$300 Sponsorship Level for the Global Aerospace Summit on August 13-14, 2025 (Cultural)  
*Approval of authorization to advertise at the \$300 Sponsorship Level for the Global Aerospace Summit to promote the RBBP and economic development; two passes are included with the sponsorship fee and Jill Landgraf would like to attend and take someone from economic development also*

**Motion made by Council Member Piel, seconded by Council Member Donjon to approve under the omnibus designation, the consent agenda items A through N. The vote was as follows: Mueller, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- G. Approval of Muskets Athletic Club Request to Reserve Basketball Courts and Removal of Pickleball Court Nets at Lincoln Park for Youth 3v3 Tournament on June 28, 2025 (Cultural)  
*Approval of authorization of the request from the Musket Athletic Club to reserve the Lincoln Park basketball courts and remove the pickleball net, on June 28, 2025, for a 3v3 basketball tournament*

**Motion made by Council Member Piel, seconded by Council Member Donjon to approve under the omnibus designation, the consent agenda items A through N. The vote was as follows: Mueller, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- H. Approval to End Cliff Crafton's 6-Month Probationary Period, Effective June 1, 2025 (Public Works)  
*Authorize approval to end Cliff Crafton's six-month probationary period, effective June 1, 2025*

**Motion made by Council Member Piel, seconded by Council Member Donjon to approve under the omnibus designation, the consent agenda items A through N. The vote was as follows: Mueller, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- I. Approval to Increase Cliff Crafton's Pay Rate to Full Electric Leadman Rate of \$42.02 Per Hour, Effective June 4, 2025 (Public Works)

*Authorization of approval to increase Cliff Crafton's pay rate to full electric leadman rate of \$42.02/hour, effective June 4, 2025*

**Motion made by Council Member Piel, seconded by Council Member Donjon to approve under the omnibus designation, the consent agenda items A through N. The vote was as follows: Mueller, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- J. Approval of Gateway FS Proposal to Paint Two Fuel Tanks at Utility Office (Public Works)

*Authorization of approval to accept the proposal from Gateway FS to paint two fuel tanks at the utility office in the amount of \$6,621.78*

**Motion made by Council Member Piel, seconded by Council Member Donjon to approve under the omnibus designation, the consent agenda items A through N. The vote was as follows: Mueller, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- K. Approval of Moore Asphalt, Inc. Proposal for Streets and Walking Trail Sealing (Public Works)

*Authorization of approval to accept the proposal from Moore Asphalt, Inc for street and walking trail sealing, NTE \$17,885 (the clean streets/ sealing, Ratz Park entrance, W.S.4<sup>th</sup> St. walking trail and SWIC connector will be paid from the street budget and the Lincoln Park walking trail will be paid from the parks budget.*

**Motion made by Council Member Piel, seconded by Council Member Donjon to approve under the omnibus designation, the consent agenda items A through N. The vote was as follows: Mueller, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- L. Approval of Complete Concrete and Designs Proposal for Utility Building Flooring Upgrades, NTE \$17,889.75 (Public Works)

*Authorization of approval to accept the proposal from Complete Concrete and Designs to upgrade the utility buildings flooring, NTE \$17,889.75*

**Motion made by Council Member Piel, seconded by Council Member Donjon to approve under the omnibus designation, the consent agenda items A through N. The vote was as follows: Mueller, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- M. Approval of Belleville Fence Co. Proposal for Taylor Street Lift Station Fence Replacement, NTE \$17,232 (Public Works)

*Authorization of approval to accept the proposal from Belleville Fence Co. to replace fencing at the Taylor Street lift station, NTE \$17,232*

**Motion made by Council Member Piel, seconded by Council Member Donjon to approve under the omnibus designation, the consent agenda items A through N. The vote was as follows: Mueller, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- N. Approval of Electrorep Energy Product Proposal for Power Plant Back-up Bank (Public Works)  
*Authorization of approval to accept the proposal from Electrorep Energy Products for the power plant battery backup bank, in the amount of \$9,750*

**Motion made by Council Member Piel, seconded by Council Member Donjon to approve under the omnibus designation, the consent agenda items A through N. The vote was as follows: Mueller, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

IX. Reports of Standing Committee, Departments and Other Committees, Boards & Commissions

- A. Finance Committee - Meeting May 19, 2025
1. Maturing CDs  
*No maturing CDs*
  2. Energy Transition Community Grant Program  
Council Member Mueller noted that the city had received \$80,000 in 2023 and \$60,000 in 2024 and there is no match required with this grant.

**Motion made by Council Member Mueller, seconded by Council Member Nevois to authorize approval to apply for the Energy Transition Community Grant Program. The vote was as follows: Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Parsons, aye; Guebert, aye, Mueller, aye. Motion carried.**

- B. Personnel Committee - Meeting May 19, 2025  
*Nothing to report*
- C. Public Health & Safety Committee - Meeting May 19, 2025  
Chief Brittingham noted that Officer Ted Stellhorn is retiring as of June 6, 2025. There is a get-together planned at the Ratzkeller on June 7<sup>th</sup> from 4PM-7PM, to wish Officer Stellhorn well after thirty years of service.
- D. Cultural Committee - Meeting May 19, 2025  
*Nothing to report*
- E. Public Works Committee - Meeting May 19, 2025
1. Approval of Nevois Construction Proposal for Doors Replacement at Utility Plant  
The cost will be distributed as follows: streets - \$2,793, electric - \$2,793, water - \$23,813, sewer - \$22,451.

**Motion made by Council Member Guebert, seconded by Council Member Mueller, to authorize approval of the proposal from Nevois Construction for door replacements at the utility buildings, in the amount of \$51,850. The vote was as follows: DeMond, aye; Nevois, abstain; Donjon, aye; Piel, aye; Parsons, aye;**

**Guebert, aye; Mueller, aye; Hanebutt, aye. Motion was carried with 7 aye votes and 1 abstention.**

- F. Zoning Committee - Meeting May 19, 2025  
*Nothing to report*
- G. Recreational Facilities – Meeting May 19, 2025  
Council Member Donjon said the Ratz Park parking lot looks great, and the splash pad is being used a lot. He thanked everyone for their cooperation with the project. The next meeting will be Wednesday, June 4, 2025.
- H. Executive Session Minutes Review Committee – No Meeting  
*Nothing to report*
- I. Planning Commission – No Meeting  
*Nothing to report*
- J. Economic Development Commission – Meeting May 28, 2025  
Council Member Nevois said his first Economic Development meeting as chairman, was May 28<sup>th</sup> and at the meeting they recommended that when the city redoes the Enterprise Zone Map, that they look at including residential areas in that map.
  - 1. Façade Grant Program Extension  
Council Member Hanebutt questioned how this is funded and what the dollar amount per year is. It is funded from interest received on the economic development CD. There is \$75,000 in the FY'26 budget available for grants. The grants will be administered with the same guidelines as in the past.

**Motion made by Council Member Nevois, seconded by Council Member Hanebutt, to authorize approval to extend the Façade Grant Program. The vote was as follows: Nevois, aye; Donjon, aye; Piel, aye; Parsons, aye; Guebert, aye; Mueller, aye; Hanebutt, aye; DeMond, aye. Motion carried.**

- K. Parks and Recreation Committee – Meeting May 7, 2025  
*Nothing to report*
- X. Old Business  
*None*
- XI. New Business
  - A. Review of June Calendar  
Code Admin. Jeff Mueller said that the Planning Commission may not meet in June.

B. Approval of Jill Miesner as New Library Board Trustee

**Motion made by Council Member Mueller, seconded by Council Member Parsons, to authorize approval to appoint Jill Miesner as a new library board trustee. The vote was as follows: Donjon, aye; Piel, aye; Parsons, aye; Guebert, aye; Mueller, aye; Hanebutt, aye; DeMond, aye; Nevois, aye. Motion carried.**

C. Other Comments  
None

D. Adjournment

**Motion made at 6:12 P.M. by Council Member Hanebutt, seconded by Council Member Parsons, to adjourn the meeting. The vote was as follows: all ayes. Motion carried.**

Respectfully submitted,

Joanne G. Cowell, City Clerk  
Red Bud, Illinois