

**CITY OF RED BUD, ILLINOIS  
CITY COUNCIL  
MEETING MINUTES  
MONDAY, OCTOBER 6, 2025**  
Red Bud City Hall  
City Council Chambers

**The City Council of Red Bud, Randolph County, Illinois met on Monday, October 6, 2025, at 6:00 P.M. at the Red Bud City Hall, Council Chambers.**

**Members Present:** Mayor Susan Harbaugh, Bryce Parsons, Curt Guebert, Patrick Mueller, Jeremy DeMond, Alan Piel

**Members Absent:** Bill Hanebutt, Rodney Nevois, Kyle Donjon

**Others Present:** City Attorney Rebecca Cooper, City Superintendent Josh Eckart, Code Admin./City Engineer Jeff Mueller, Police Chief John Brittingham, Administrative Officer Jill Landgraf, City Clerk Joanne Cowell

I. Pledge of Allegiance

II. Call to Order at 6:00 P.M. by Mayor Susan Harbaugh

III. Roll Call by City Clerk Joanne Cowell

IV. Approval of Financial Statements

**Motion made by Council Member Mueller, seconded by Council Member Parsons to approve the Financial Statements as presented and file for audit. The vote was as follows: Parsons, aye; Guebert, aye; Mueller, aye; DeMond, aye; Piel, aye. Motion carried.**

V. Approval of Estimated and Listed Bills

**Motion made by Council Member DeMond, seconded by Council Member Piel to approve the estimated and listed bills. The vote was as follows: Guebert, aye; Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye. Motion carried.**

VI. Consideration of any Additional Bills  
None

VII. Correspondence, Public and Guest Comments

- A. Violence Prevention Center – Proclamation to Designate October as Violence Prevention Month  
Mayor Harbaugh read and will sign the proclamation designating October as Violence Prevention Month.

VIII. Consent Agenda—Items Originated at Committee Level

Please note: Items with \*\* were removed from the consent agenda.

Consent Agenda – Items Originated at Committee Level as Indicated in ( )

- A. Approval of City Council Meeting Minutes - September 2, 2025  
*Authorization of approval of the minutes from the City Council Meeting of September 2, 2025*

**Motion made by Council Member Parsons, seconded by Council Member Mueller to approve under the omnibus designation, the consent agenda, as read by Mayor Harbaugh, items A through R, minus H, which will be moved to IX B - Personnel Committee. The vote was as follows: Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- B. Approval of Finance Officer Cowell to reinvest/cash in CDs maturing from October to December, per her recommendations, at the best rate at the three local banking institutions (Finance)  
*Authorization of approval for Finance Officer Cowell to reinvest/cash in CDs maturing from October – December per her recommendations, after consulting with department heads, at the best rate at the three local banking institutions.*

CURRENT CDs	TERM	MATURITY	AMOUNT	RECOMMENDATION
City Hall, Code & Planning	12 Month	10/25/25	500,000	Reinvest/Same Term, Amount
Economic Dev. Fund	12 Month	10/25/25	100,000	Cash - RBBP Expenses
Streets	12 Month	11/22/25	1,000,000	Reinvest \$600,000/Same Term - Cash In \$400,000
Electric	12 Month	11/20/25	750,000	Reinvest/Same Term, Amount
Gas	12 Month	11/20/25	150,000	Reinvest/Same Term, Increase to \$200,000
MFT	12 Month	12/20/25	500,000	Cash In
MFT	12 Month	12/20/25	500,000	Reinvest/Same Term, Amount

**Motion made by Council Member Parsons, seconded by Council Member Mueller to approve under the omnibus designation, the consent agenda, as read by Mayor Harbaugh, items A through R, minus H, which will be moved to IX B - Personnel Committee. The vote was as follows: Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- C. Approval of Finance Officer Cowell to Invest \$100,000 Each from the Police 5 Year Plan and the Fire Department 5 Year Plan in Illinois Funds (Finance)  
*Authorization of approval for Finance Officer Cowell to invest \$100,000 each from the Police 5 Year Plan and the Fire Department 5 Year Plan in Illinois Funds.*

NEW INVESTMENT RECOMM.			AMOUNT	
Police 5 Yr Fund			100,000	Illinois Funds
Fire Depart. 5 Yr Fund			100,000	Illinois Funds

**Motion made by Council Member Parsons, seconded by Council Member Mueller to approve under the omnibus designation, the consent agenda, as read by Mayor Harbaugh, items A through R, minus H, which will be moved to IX B - Personnel**

**Committee. The vote was as follows: Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- D. Approval to Apply for Cemetery Relief Grant (Finance)  
*Authorization of approval to apply for the Cemetery Relief Fund Grant through Illinois Department of Financial & Professional Regulation*

**Motion made by Council Member Parsons, seconded by Council Member Mueller to approve under the omnibus designation, the consent agenda, as read by Mayor Harbaugh, items A through R, minus H, which will be moved to IX B - Personnel Committee. The vote was as follows: Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- E. Approval of Microloan to Trevor Stellhorn d/b/a SLAM Catering, in the Amount of \$45,000 for a Term of Five Years at 3% Below Prime (Finance)  
*Authorization of approval of a microloan to Trevor Stellhorn, d/b/a SLAM Catering, in the amount of \$45,000, for a term of five years at 3% below prime*

**Motion made by Council Member Parsons, seconded by Council Member Mueller to approve under the omnibus designation, the consent agenda, as read by Mayor Harbaugh, items A through R, minus H, which will be moved to IX B - Personnel Committee. The vote was as follows: Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- F. Approval of Red Bud Business Park Lot Pricing (Finance)  
*Authorization of approval of the Red Bud Business Park lot price, per the schedule as presented, based on \$27,973 cost per acre, with a percentage increase for the three frontage lots*

**Motion made by Council Member Parsons, seconded by Council Member Mueller to approve under the omnibus designation, the consent agenda, as read by Mayor Harbaugh, items A through R, minus H, which will be moved to IX B - Personnel Committee. The vote was as follows: Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- G. Approval of Payment of \$40 for Any City Official or Economic Development Commission Member to Attend the Monroe County, IL Economic Development Corp Annual Stakeholder Dinner on October 16, 2025 (Finance)

**Motion made by Council Member Parsons, seconded by Council Member Mueller to approve under the omnibus designation, the consent agenda, as read by Mayor Harbaugh, items A through R, minus H, which will be moved to IX B - Personnel Committee. The vote was as follows: Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- H.\*\* Approval of Jill Landgraf to Attend IEDC Basic Economic Development Course in Naperville, IL on October 20-23, 2025, NTE \$1,415 (Personnel)  
*Removed from the consent agenda and moved to Personnel Committee IX B, as requested by Jill Landgraf, to travel via personal vehicle, not by train*

- I. Approval to Hire Part-Time Crossing Guard at \$20 Per Session, Pending Physical and Drug Screen (Public Health & Safety)

*Authorization of approval to hire Kathy Summer as crossing guard at \$20/session, pending physical and drug screen results*

**Motion made by Council Member Parsons, seconded by Council Member Mueller to approve under the omnibus designation, the consent agenda, as read by Mayor Harbaugh, items A through R, minus H, which will be moved to IX B - Personnel Committee. The vote was as follows: Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- J. Approval of Girl Scout Service Unit 57's Request to Reserve Ratz Park Pavilion 1 & 2, Less Fee for Overnight Camping on October 25-26, 2025 (Cultural)  
*Authorization of approval of the request from Girl Scout Service Unit 57 to reserve Ratz Park Pavilions 1 & 2, less fee, for overnight camping on October 25-26, 2025*

**Motion made by Council Member Parsons, seconded by Council Member Mueller to approve under the omnibus designation, the consent agenda, as read by Mayor Harbaugh, items A through R, minus H, which will be moved to IX B - Personnel Committee. The vote was as follows: Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- K. Approval of St. John's Catholic School's Request to Sell Krispy Kreme Donuts at the Four-Way Stop on September 27, 2025, from 7:30-11:30AM (Cultural)  
*Authorization of approval of the request from St. John's Catholic School to sell Krispy Kreme donuts at the four-way stop on September 27, 2025, from 7:30-11:30 AM*

**Motion made by Council Member Parsons, seconded by Council Member Mueller to approve under the omnibus designation, the consent agenda, as read by Mayor Harbaugh, items A through R, minus H, which will be moved to IX B - Personnel Committee. The vote was as follows: Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- L. Approval of Red Bud VFW Post 6632's Request to Collect at the Four-Way Stop on May 22, 2026, from 3-7PM (Cultural)  
*Authorization of approval of the request from the Red Bud VFW Post 6632 to collect at the four-way stop on May 22, 2026, from 3-7PM*

**Motion made by Council Member Parsons, seconded by Council Member Mueller to approve under the omnibus designation, the consent agenda, as read by Mayor Harbaugh, items A through R, minus H, which will be moved to IX B - Personnel Committee. The vote was as follows: Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- M. Approval of America250 Efforts, NTE \$20,000 (Cultural)  
*Authorization of approval to commit up to \$20,000 from the Motel/Hotel Tax tourism funds, to help with the America250 events, as needed*

**Motion made by Council Member Parsons, seconded by Council Member Mueller to approve under the omnibus designation, the consent agenda, as read by Mayor Harbaugh, items A through R, minus H, which will be moved to IX B - Personnel**

**Committee. The vote was as follows: Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- N. Approval of IRWA Disaster Preparedness & Resources Training Request for Joe Ledow on October 8, 2025 (Public Works)  
Authorization of approval to send Joe Ledow to training entitled “IRWA Disaster Preparedness & Resources” on October 8, 2025, in Mascoutah, IL; transportation is required

**Motion made by Council Member Parsons, seconded by Council Member Mueller to approve under the omnibus designation, the consent agenda, as read by Mayor Harbaugh, items A through R, minus H, which will be moved to IX B - Personnel Committee. The vote was as follows: Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- O. Approval for Derek Allen to Fill the Water/Sewer Technician Position at \$30.98/Hour Rate of Pay (Public Works)  
*Authorization of approval to move Derek Allen to the Water/Sewer Technician position at the \$30.98 per hour rate of pay*

**Motion made by Council Member Parsons, seconded by Council Member Mueller to approve under the omnibus designation, the consent agenda, as read by Mayor Harbaugh, items A through R, minus H, which will be moved to IX B - Personnel Committee. The vote was as follows: Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- P. Approval of Volkert Phase II Engineering Services Contract for Last Seven Lots at Red Bud Business Park, NTE \$57,000 (Zoning)  
*Authorization of approval of the proposal from Volkert, Inc. for Phase II engineering services for the last seven lots at the RBBP, NTE \$57,000*

**Motion made by Council Member Parsons, seconded by Council Member Mueller to approve under the omnibus designation, the consent agenda, as read by Mayor Harbaugh, items A through R, minus H, which will be moved to IX B - Personnel Committee. The vote was as follows: Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- Q. Approval of the Muskets Homecoming Requests, as Presented, for October 9, 11 & 12, 2025 (Recreational Facilities)  
*Authorization of approval of the Muskets Homecoming requests, as presented, for October 9, 11 & 12, 2025, at Lincoln Park*

**Motion made by Council Member Parsons, seconded by Council Member Mueller to approve under the omnibus designation, the consent agenda, as read by Mayor Harbaugh, items A through R, minus H, which will be moved to IX B - Personnel Committee. The vote was as follows: Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- R. Approval to Release Minutes from March 17, 2025 (Executive Session Minutes Review)  
*Authorization of approval to release Executive Session Minutes Review minutes from March 17, 2025. The need for confidentiality still exists for the remaining minutes reviewed.*

**Motion made by Council Member Parsons, seconded by Council Member Mueller to approve under the omnibus designation, the consent agenda, as read by Mayor Harbaugh, items A through R, minus H, which will be moved to IX B - Personnel Committee. The vote was as follows: Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

IX. Reports of Standing Committees, Departments and Other Committees, Boards & Commissions

A. Finance Committee - Meeting September 15, 2025

1. Maturing CDs  
*Handled under VIII B & C*

B. Personnel Committee - Meeting September 15, 2025

1. Approval for Jill Landgraf to Attend IEDC Basic Economic Development Course in Naperville, IL on October 20-23, 2025, NTE \$1,415  
*Jill Landgraf requested increasing the NTE amount to \$1,640, to allow her to drive her personal vehicle to the training, which will allow her to keep a personal commitment.*

**Motion made by Council Member DeMond, seconded by Council Member Parsons to authorize approval of Jill Landgraf's request to attend the IEDC Basic Economic Development Course in Naperville, IL, on October 20-23, 2025; travel, meals & lodging NTE \$1,640. The vote was as follows: DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye; Mueller, aye. Motion carried.**

C. Public Health & Safety Committee - Meeting September 15, 2025

1. Ordinance No 1561 – Schedule F Handicap Parking

**Motion made by Council Member Parsons, seconded by Council Member Guebert to authorize approval of ORDINANCE NO. 1561: "AN ORDINANCE CHANGING TITLE XV, CHAPTER 153 OF THE CITY OF RED BUD CODE OF ORDINANCES 2021 PERTAINING TO SCHEDULE "F" PARKING ZONES." The vote was as follows: Piel, aye; Parsons, aye; Guebert, aye; Mueller, aye; DeMond, aye. Motion carried.**

2. E-Citation Reporting  
*Chief Brittingham said that Circuit Clerk Julie Carnahan shared the information on the e-citation reporting. The only cost to the city would be approximately \$6,000 for the printers, bags, and batteries.*

**Motion made by Council Member Mueller, seconded by Council Member Parsons to authorize approval to work with the Circuit Clerk's Office to set up the e-citation reporting system for the Police Department (Clerk Note: at an approximate cost of \$6,000 to the city.) The vote was as follows: Parsons, aye; Guebert, aye; Mueller, aye; DeMond, aye; Piel, aye. Motion carried.**

D. Cultural Committee – Meeting September 15, 2025

1. Approval of Junior Beta Club's Request to Reserve the Pickleball Courts at Lincoln Park for Junior High Harvest Hangout on October 17, 2025, from 4-7PM

**Motion made by Council Member Mueller, seconded by Council Member Parsons, to authorize approval of the request from Junior Beta Club to reserve the pickleball courts**

**at Lincoln Park for the Junior High Harvest Hangout on October 17, 2025, from 4-7PM. The vote was as follows: Guebert, aye; Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye. Motion carried.**

2. Approval of Red Bud National Honor Society's Request to Sell Krispy Kreme Donuts at the Four-Way Stop on October 25, 2025, from 7-11AM

**Motion made by Council Member Parsons, seconded by Council Member Mueller, to authorize approval of the request from Red Bud National Honor Society to sell Krispy Kreme donuts at the four-way stop on October 25, 2025, from 7-11AM. The vote was as follows: Mueller, aye; DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye. Motion carried.**

- E. Public Works Committee - Meeting September 15, 2025

1. Approval to Hire Part-Time Meter Reader

**Motion made by Council Member Guebert, seconded by Council Member Piel, to authorize approval to hire Carver Kellerman Stines as part-time meter reader at \$18.10/hour, pending physical and drug screen results. The vote was as follows DeMond, aye; Piel, aye; Parsons, aye; Guebert, aye; Mueller, aye. Motion carried.**

- F. Zoning Committee - Meeting September 15, 2025

1. Approval of Red Bud Masonic Lodge's Façade Grant Application

**Motion made by Council Member Piel, seconded by Council Member Guebert, to authorize approval of the Red Bud Masonic Lodge's Façade Grant Application, as presented. The vote was as follows Piel, aye; Parsons, aye; Guebert, aye; Mueller, aye; DeMond, aye. Motion carried.**

- G. Recreational Facilities – Meeting September 15, 2025

*Nothing to report*

- H. Executive Session Minutes Review Committee – Meeting September 15, 2025

*Nothing to report*

- I. Planning Commission – Meeting September 16, 2025

1. Approval of Ordinance No. 1562 – Mike Henry Special Use Permit  
*Tabled until November 3, 2025, council meeting, as a 2/3 super majority vote is required.*

2. Approval of Ordinance No. 1563 – Craig Stamm Variance  
*Tabled until November 3, 2025, council meeting, as a 2/3 super majority vote is required.*

3. Approval of Acceptance of Alan Lasley's Resignation from the Planning Commission

**Motion made by Council Member Piel, seconded by Council Member DeMond, to authorize approval to accept Alan Lasley's resignation from the Planning Commission. The vote was as follows: Parsons, aye; Guebert, aye; Mueller, aye; DeMond, aye Piel, aye. Motion carried.**

J. Economic Development Commission – Meeting September 25, 2025  
The October meeting may be canceled, due to lack of business.

K. Parks and Recreation Committee – Meeting September 3, 2025  
The September 3, 2025, minutes are included in the packet.

X. Old Business  
*None*

XI. New Business

A. Review of October Calendar  
Economic Development Commission may be canceled.

B. Other Comments  
Jill Landgraf reported that she has been in contact with a party interested in a RBBP lot. City Engineer Mueller reported that he expects the RBBP construction and final plat to be completed by November 1. This would include a convenance for the RBBP.

C. Adjournment

**Motion made at 6:18 P.M. by Council Member Mueller, seconded by Council Member Parsons, to adjourn the meeting. The vote was as follows: all ayes. Motion carried.**

Respectfully submitted,

Joanne G. Cowell, City Clerk  
Red Bud, Illinois