

**Finance Committee Meeting
Monday, December 15, 2025
Red Bud City Hall
Council Chambers (2nd floor)**

Committee Members Present: Patrick Mueller, Bill Hanebutt, Rodney Nevois

Committee Members Absent: Jeremy DeMond, Alan Piel

Council Members Present: Bryce Parsons, Curt Guebert, Kyle Donjon

Council Members Absent: None

Others Present: Mayor Susan Harbaugh, Attorney Rebecca Cooper, City Superintendent Josh Eckart, Code Adm./City Engineer Jeff Mueller, Police Chief John Brittingham, Administrative Officer Jill Landgraf

Others Absent: City Clerk Joanne Cowell

Committee Chairman Mueller called the meeting to order at 6:19 P.M.

Old Business

None

New Business

I. Approval of Prior Month's Meeting Minutes – November 17, 2025

Recommendation made by Committee Member Hanebutt, seconded by Committee Member Nevois, to approve the minutes from the November 17, 2025, meeting. Carried

II. CD Information

A. Maturing CDs
None

III. Financial Dashboard

Chairman Mueller reviewed the financial summary. The budget is at 58% of the year, the revenue is at 75% of the budget, while expenses are at 36% of the budget, with a cash balance of \$1,208,124.95. The second real estate tax installment of \$284,918.01 has been received.

IV. Approval to Apply for the Community Impact Fund Grant from Southern Illinois Community Foundation

If awarded, Jill Landgraf said they would like to use it for the fire hydrant project and the typical award is \$5,000. Committee Member Hanebutt suggested a quarterly report listing the status of grants the city has been applied for and received.

Recommendation made by Committee Member Nevois, seconded by Committee Member Hanebutt, to authorize approval for Jill Landgraf to apply for the Community Impact Fund Grant from Southern Illinois Community Foundation. Carried

V. Approval of Caselle Cloud Software Proposal

Administrative Officer Landgraf said the utility plant is having difficulty accessing the software and this would also increase the speed of the programs at city hall. The maintenance would increase by about \$4,500.

Recommendation made by Committee Member Hanebutt, seconded by Committee Member Nevois, to authorize approval to accept the proposal from Caselle Cloud. Carried

VI. Surplus and Capital Funds

Distribution of the FY'25 excess funds will be discussed at future meetings, allowing everyone time to review the enclosed spreadsheet.

VII. Approval to go for Financial Audit Bids

Finance Officer Cowell asked permission to seek bids for the annual financial audit. There were no objections.

VIII. Approval to Move Forward with Resolution of Lot Sale Preparation for the Red Bud Business Park

Administrative Officer Landgraf said she has an interested party who wants to purchase a lot in the RBBP. A resolution needs to be made to allow Attorney Cooper to prepare documents and for Administrative Officer Landgraf to act as the city's agent.

Recommendation made by Committee Member Nevois, seconded by Committee Member Hanebutt, to authorize approval to have the city attorney prepare a resolution to enable the city to sell RBBP lots. Carried

IX. Public Comments/Anything for the Good of the City

Mayor Harbaugh asked Rebecca Cooper to remind Kristen Rahn that she is at the six-month point of her construction loan, which has been done.

The meeting was adjourned at 6:34 P.M.

Respectfully Submitted,

Joanne G. Cowell, City Clerk
Red Bud, Illinois